

Approved August 2, 2016



Fremont Cemetery Trustees  
Meeting Minutes  
June 7, 2016

Present: Cemetery Trustees Matthew Thomas, Steve Harms, Richard Pinder and recording secretary Jeanne Nygren.

Trustee Thomas called the meeting to order at 4:15 pm in the basement meeting room of the Fremont Town Hall, this was seconded by Pinder.

Mr. Harms motioned to approve the minutes of the April 5, 2016 meeting as written. Motion was seconded Thomas with unanimous favorable vote.

Village Cemetery:

There has been no follow up from the Scout wishing to do the mapping project at Village Cemetery as he is moving out of Fremont. There have been large scale copies completed to have available for the updating project whenever it does start.

The tree that was rotted has been removed by a tree company at the price of \$350.00.

At 4:30 pm Town Administrator Heidi Carlson entered the meeting to share the Selectmen's recommendations on the Cemetery Coordinator position. This description was prepared by Carlson based on the Town's needs. After review from the Selectmen their recommendation was to accept this job description at the rate of \$12.00 per hour. A motion was made by Thomas and seconded by Pinder to offer this position to Bruce White. The vote was unanimous by the Cemetery Trustees.

Mr. Thomas is also waiting for the quote to have the gates repaired by Bob Henderson.

With the recent sales of cemetery lots and to make the process more efficient for the Town's record keeping a suggestion was made by Carlson to have a recording fee added when the lots are purchased at Town Hall. This way all the recording is done properly. This fee will be \$16.00 plus postage added to the town portion when purchasing a lot. (\$60.00 plus \$16.47 for a total of \$76.47.)

Leavitt Cemetery

Mr. Harms is going to help identifying the graves that don't have corner stone markers so a letter can be sent to the owners. Also a suggestion to name the streets/avenues to make it easier when writing deeds to identify location of the lots for family members in the future. The main street will be called Leavitt Lane with avenues corresponding to the alpha letters beginning with Avenue A, Avenue B, Avenue C, etc.

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Nygren will prepare letters to owners of graves that have not marked grave markers after Harms gives his report. Also a notation when writing a deed that it is the responsibility of the family to put them on the lots within the specified time (60 days) as written in the Ordinance or an additional fee may be incurred.

The next Cemetery Trustee meeting was scheduled for August 2, 2016 at 4:15 pm.

With no further business a motion to adjourn was made by Harms and seconded by Thomas. The vote was unanimous. The meeting ended at 5:23 pm.

Respectfully submitted,

Jeanne Nygren  
Recording Secretary